

FODS AGM: Minutes
Monday 21st September 2020, 1:30pm via Zoom*
Davenham C of E Primary School

Present: Alice Atherton, Louise Comley, Joanne Hyslop, Anne-Marie Marshall, Beth Newby,
Danielle Still, Joanna Williams, Ruth Wood

Apologies: Abby Bull

*Note: The FODS constitution requires an AGM to be held each year as a minimum. In order to comply with this requirement whilst adhering to the social distancing measures introduced by the government to restrict the spread of COVID-19, the meeting was held via teleconference using Zoom. Notice of the AGM and invitation to attend was communicated in the school newsletter and on the FODS Facebook group.

1. President's Welcome and Vote of Thanks (Joanne Hyslop)

Joanne welcomed everyone to the meeting and lovely to have some new faces joining the call. Huge thanks was given to FODS for all the support they give to school which makes a real difference to school. The year started well with the Happy's Circus event which Ruth Wood confirmed will be returning in September 2021. Although the year was cut short, there were lots of exciting new events planned which will give us all something to look forward to in the future. The money raised has enabled improvements to be made to the school which the children wouldn't otherwise normally have which is fantastic.

On behalf of the school and FODS, Joanne extended special thanks to a number of the Year 6 parents whose children have now gone onto high school – Steve Hart, Vicky Stock, Kathryn Cann, Rachael Ryder and Emma Jaffray – who all committed significant time and effort to FODS and school.

2. Chair's Report (Danielle Still)

Danielle read out the Chair's Report providing a recap of the events held over the past year.

Thanks were given to all committee members and staff who have generously volunteered their time and effort over the last school year and without whom the events would simply never happen. Thanks were also given to those whose events were unfortunately cancelled or postponed due to the early closure of schools in March 2020 as a result of the pandemic.

In spite of this, the shortened school year was full of events including Happy's Circus, Fashion & Fizz, Christmas Fair, Christmas Wreath Workshop and Quiz Night as well as Cakes Sales, Film Nights, Beetle Drive and Bingo. All events have been great fun and well attended whilst raising funds for school.

A copy of the Chair Report can be found at the foot of these minutes.

3. Treasurer's Report (Louise Comley)

Louise provided an update on the funds raised throughout the year with a fantastic net profit of £11,300 in spite of our shortened academic year.

The 3 highest grossing events comprising 95% of the net profit were: Happy's Circus (£5453.88), Christmas Fair (£3643.77) and Fashion & Fizz (£1647.93).

This profit has enabled us to make a real difference to the school with significant improvements made to the Reception play equipment as recommended by Ofsted (£10,000), junior playground (£2200), and Touchscreen and iPad for new classroom (£2400).

For events that have been cancelled or postponed, monies paid include:

- £107.75 for hall hire and DJ for the Children's Discos. Cath Salt confirmed prior to the meeting that this can be transferred for use by the end of 2021.
- £102 for casino company which Anne-Marie Marshall confirmed can be either kept on account or returned.

The School Council have raised £316.14 from cake sales with money invested (building on starting balance of £649.14) in school lockers (£950) as requested by the children.

Account balances now stand as follows:

Ball Account = £0.10 (historical account to allow for sundries)

Main Account = £2933.64

School Council = £15.52

4. Election of Officers

Danielle Still stepped down as Chair. **Anne-Marie Marshall** was elected as **Chair** and nominated by Danielle Still and seconded by Louise Comley (with no other nominations).

Anne-Marie Marshall stepped down as Vice Chair. **Joanna Williams** was elected as **Vice Chair** and nominated by Danielle Still and seconded by Anne-Marie Marshall (with no other nominations).

Louise Comley was re-elected as **Treasurer** and nominated by Danielle Still and seconded by Anne-Marie Marshall (with no other nominations).

Ruth Wood was re-elected as **Secretary** and nominated by Alice Atherton and seconded by Louise Comley (with no other nominations). Ruth confirmed this would be her last year in post.

The above four Committee Members are Trustees of FODS, along with the President – Joanne Hyslop.

At the time of the AGM, we were awaiting confirmation that **Sophie Killey** and **Nikki Thomas** will continue to jointly act as **Catering Officers**.

Thanks were given to Danielle for all her hard work whilst in role and her continued support of FODS.

5. Any Other Business

Smarties

Ruth Wood asked if we could still send out tubes of Smarties in support of Children in Need with donations to be returned in the empty tubes to classes. All funds (minus cost of Smarties) raised will be donated to Children in Need. Joanne confirmed that there is no concern over continuing with this fundraiser and happy to support Children in Need.

ACTION (Ruth): Purchase smarties for 316 children.

ACTION (Jo): Send out smarties before half term for return by Friday 6th November.

Literature Designs

As a qualified Designer working from home, Joanna Williams kindly offered her services to FODS for any event literature that may be required in the future to help promote events. All event co-ordinators to consider once we have an event schedule in place.

Christmas Fair

Alice Atherton and Beth Newby confirmed that the sub-committee have been thinking of other ways to raise funds this Christmas which would include bubble-led activities. Joanne confirmed that bubble related activities would be fine and any money brought into school to support this would be placed in a separate box in line with guidelines. Along these same lines, a Christmas raffle would be fine with a reminder from Ruth that any tickets sold in advance of the draw date requires a lottery licence and potentially a TENS licence should alcohol be included as a prize. Activities to be confirmed and discussed at the next FODS meeting.

Meet New Parents

Each year, FODS hold a coffee morning for new reception parents to meet up, learn about FODS and get to know others in their year group. Louise Comley suggested this should continue via Zoom to ensure they don't miss out. Joanne confirmed that whilst there are a large number of siblings in Reception there would be at least 20 parents new to the school and also in some other year groups too. Date of Friday 9 October @ 9:30am agreed with Anne-Marie Marshall and Louise Comley.

ACTION (Jo): To set up Zoom meeting details for both the next FODS meeting and New Parents meeting.

ACTION (Ruth): To send meeting details for newsletter to Jo for onward communication.

6. Date of next AGM Meeting

Monday 20th September 2021, 1:30pm at Davenham C of E Primary School.

Date of first FODS Meeting of the year

Monday 5th October, 7pm – via Zoom.

Chair Report: FODS AGM September 2020

It's been a school year to remember this year, for many reasons! Due to the current pandemic and the school closing in March, we unfortunately have only had the six months in which to organise events and raise money for the School. However the efforts from members of FODS and the staff and teachers at school, have been amazing within that time and I'd just like to say a huge thank you to you all for your efforts over this past year.

Events such as the film nights, the beetle drive and bingo have been run after school by the staff and coordinated by FODS members to entertain the children, which they have thoroughly enjoyed from feedback received. Thank you to Ed Domville and Martin Mewies for their help with the Bingo! These events have all been successful and we hope moving forward, that once things return to normal in the current climate, these events will continue to happen.

A huge thank you to Ruth Wood and Helpers for organising last year's hugely successful "Happy Circus" event. This was, a truly fantastic event and enjoyed by everyone who attended, especially the children! I think most people would agree that this is definitely a favourite. This event will hopefully be returning in September 2021.

October saw the return of Fashion and Fizz, which again sold out, proving how popular this event is. Thanks again to Ruth for organising the event and thanks also goes to Kathryn and her team of models, thank you mums for getting up on the stage yet again to entertain us. Moving forward Ruth has handed the baton over to Sarah Potts, who will be coordinating the event along with a team of year 2 mums.

November brought around our fantastic Christmas Fair, again one of the most popular of our events. This event proves every year to be well attended and financially one of the most profitable. This however would not have been possible, had it not of been for all the amazing staff, volunteers who manned the stalls and also the fantastic team of mums (Gemma Laverty, Sadie Hopley, Alice Atherton, Emma Margerum, Beth Newby, Charlotte Horan, Charlotte Leigh, Anna Hutton and Dawn Tottle) who have formed the Christmas committee. Every one of you gave up your time and energy to make this event successful yet again and it was fantastic so thank you so much each and every one of you!

Last year also saw a new event added to the calendar "Christmas Wreath Making". This again proved to be popular and sold out very quickly. Thanks go to Alice Atherton and Mayflower bloom for organising and coordinating the event, it was a lovely event to finish 2019 with.

February 2020 was our famous Quiz night! This event never fails to entertain, and each year sells out. Once again Tina catered for all the hungry quizzers, thank you so much Tina, it is not an easy task and we really appreciate your help with this event.

Thanks also to the FODS members who run the bar and the event every year and to the quizmasters who devise the questions and host the quiz each time. Thank you also to Sophie Killey for organising refreshments for this event and throughout the year.

Unfortunately this year due to the Coronavirus pandemic a number of events have been cancelled, events such as the end of year discos, the pottery evening and the Casino night, these events however I'm sure will be back in the not too distant future and will be welcomed by all at Davenham Primary. Thank you to Cath Salt, Sonali Bolar and Anne-Marie Marshall and all helpers, for all the time you put into organising these. We look forward to bringing them back onto the social calendar as soon as we can.

A lot of hard work each year goes into organising these events, but without the volunteers, parents, staff, teachers and FODS members, none of this would be possible. We appreciate all the time you give and the enthusiasm you put into each and every event to make them successful.

After a few years of being on the committee as Vice chair and then Chair of the FODS committee, I have decided to step down. Whilst I will continue to be part of FODS and support events when and where possible, I feel it is time for some new faces to take over. It has been fantastic to be part of a team of people, who selflessly give up their time and who are always happy to help make the events we organise as amazing as they are!

Thank you parents for your support as well! it's been so rewarding to be a part of the FODS team, raising money to give the children things such as their new playground equipment, which I'm sure they all love, as well as other things that may not otherwise have been possible.

Good Luck to next year's committee, I have no doubt it will be another successful and profitable year!

Danielle Still

FODS Chair