

FODS Meeting: Minutes
Monday 2nd March 2020, 7pm at Oddfellows Arms

Present: Sonali Bolar, Abby Bull, Kathryn Cann, Louise Comley, Joanne Hyslop, Sophie Killey, Anne-Marie Marshall, Danielle Still, Ruth Wood.

Apologies: Alice Atherton.

Danielle (Chairperson) opened the Meeting.

1. Welcome

Danielle welcomed and thanked those present.

2. Review of Recent Events

Cake Sale (16/01/20 & 27/02/20)

Cake sales continue to raise much needed funds for the school council to determine where they are best spent. Mr Jackson's cake sale (16/01/20) raised **£61.65** with Mrs Manfredi's cake sale (27/02/20) to be counted. There was some confusion on the last cake sale regarding who could buy cakes. It was clarified that whichever class provides cakes; their respective key stage classes will be able to purchase cakes.

KS1 Film Night (17/01/20) & KS2 Film Night (31/01/20) - School

Grandpa's Great Escape (U) was shown at both film nights and were both well attended. These will be reviewed for next year.

Years 3 -5 Bingo (24/01/20) – Ed Domville & Martin Mewies

Thank you to Martin & Lucy Mewies who returned, despite their child now being at high school, to run the bingo. Thank you also to Ed Domville for kindly providing prizes; the teachers who helped on the night, and all the children who attended too. Lots of laughs with the event raising **£58**.

KS1 Beetle Drive (24/01/20) - School

The children had a lot of fun drawing beetles in this dice led game. Thank you to the teachers who ran the event and all the children who took part. The event raised **£77.95**.

Quiz Night (07/02/20) – Wendy Baynes

The quiz night, organised by Wendy Baynes, never disappoints with lots of laughter on the night with highlights including a "hot dog or legs" round and the challenge of making a Lionel Richie head out of Playdoh! Last year's winners, No Hope Here, did a fabulous job of running the quiz with thanks to Tina and Dave for providing delicious food on the night. Congratulations to "Wilf's Wizards" who, as this year's winners, return once more to run the quiz next year. Thank you also to the teachers for setting up the hall. The hall was full in spite of numbers slightly down this year and the event raised **£330.45**. Consideration will be given to permitting teams of 6, increasing the ticket price to £7 (to allow for food costs) and having a raffle on the night.

3. Review of Previous Minutes

VE Day (Ruth Wood / Danielle Still / Joanne Hyslop / Abby Bull)

In commemoration of the 75th anniversary of VE Day, an after school community / fundraising event will be held with live music, dance demonstrations, children performances, refreshments, bar and raffle.

Abby confirmed that unfortunately an official Guinness World Record attempt is not viable as, with any group attempt, it has to be prioritised with costs of upwards of £350.

A poster has been drafted to advertise the event which will be sent out shortly. Raffle prizes have been sourced including beauty bundle, restaurant vouchers, family days out etc. There will be a sweet stall with sweets in red, white and blue candy striped paper bags with a request for sweet donations to be issued prior to Easter break.

There will be collection buckets on the day for The Royal British Legion in recognition of their service. Following discussion on food alternatives (e.g. pizza van), all agreed that families could bring their own picnic instead with hot dogs available for purchase if required.

At the previous meeting, Alice suggested that we invite veterans to the event with an offer of a free hot drink and cake to come and enjoy the performances.

ACTION (Danielle): Contact veterans and Air Training Cadets.

ACTION (Danielle): Confirm availability of live music act.

ACTION (Ruth): Finalise poster and issue via school; add save the date to Facebook and Twitter.

Casino Night (Anne-Marie Marshall)

Vale Abbey Hall has been booked for 20/06/20 to hold our inaugural casino night with tables, croupiers and props provided by partycasinos.co.uk. There will also be a 3 course meal and disco included in the price of the tickets. Professional photographs will be taken at no extra cost.

Anne-Marie and Louise Comley provided a breakdown of actions and confirmed a sub-committee has been established to organise the event. Some customer feedback has been solicited at the school gates from primarily Year 1 and Year 3 Mum's to ascertain whether ticket pricing is appropriate and general feedback on the event. Feedback very positive and ticket interest high.

No concerns were raised regarding the selling of tickets however the price of tickets and overall expenditure was discussed at length to ensure that, where possible, the uniqueness of the event doesn't inadvertently price some families out. Minimum expenditure was confirmed as the initial ticket price of £45 per person. It was also noted that all other events on the FODS calendar either do not require an entrance fee or it is minimal with the circus (£10 per person) the most expensive to date. As such, there have been a variety of events provided to suit all budgets and tastes throughout the academic year. Attire was also discussed with all in agreement on formal attire as it was felt most would have a suit / evening dress already rather than mandate a dress code.

All money raised on the tables goes to FODS with prizes to be sourced for winners. Various companies were discussed to approach (including sponsorship) who would tie in with the Bond theme (e.g. Bentley, Cocktail experiences etc.) as well as approaching local builders who could offer a cash prize. Sophie Killey confirmed that she and other Barclays colleagues would be able to apply for matched funding up to £1000 each. Applications will need to state what the individual has specifically helped with and the overall amount proportionately split by the team directly involved in that activity.

A phased communication approach was highlighted with weekly communications to drum up interest with tickets targeted for sale at Parents Evening (50% deposit required only). Target is to sell 150 tickets with the funds raised used to continue improvement of the outdoor area to create a wellbeing area for all children to enjoy.

ACTION (Anne-Marie): Send comms to Danielle and Jo for review and issue.

ACTION (Ruth): Send headed paper template to Anne-Marie.

ACTION (Jo): Send image of wellbeing area to Anne-Marie for inclusion in newsletter.

Pottery Workshop – Sonali Bolar

The date of the pottery workshop has changed to Sunday 17 May (2-4pm) with the booking form to be issued this week. Tickets will be £20 and will include a glass of prosecco and a slice of cake with a maximum of 20 places available. All materials will be included (including firing costs) for attendees to make either a planter or bowl out of black clay which will be available for collection the week after. Thanks you to Sonali who will be offering her services free of charge on the day.

ACTION (Ruth): Issue booking form (via school) and communicate event on Facebook and Twitter.

ACTION (Danielle, Sophie, Ruth): Provide hairdryers to help dry the clay during the break.

Year 6 Leavers Book (Ruth Wood)

Photos have been sourced from school and parents with consent provided by 75% of the Year 6 parents / carers to date. Timeline has been distributed to those where input is required and all on track. Thank you to Vicky Sutton and Vicky Stock who will help with the proof-reading of the yearbook before publication. Further details on ordering will be sent to parents in June.

ACTION (Ruth): Send newsletter article to Jo to confirm that consent is now assumed unless otherwise advised.

Reception Play Area Improvements (Jo)

The Early Years Foundation Stage (EYFS) Outdoor was given a complete overhaul over half term with artificial grass installed, play equipment, learning equipment, reading hut and more. Thanks was given by Jo to FODS for helping to fund it; this has already made a huge difference to the children.

Golf Day (Dave Carter)

The deposit paid for the cancelled 2019 end of year event is waiting to be used (by the end of the academic year) with Hartford Golf Club. Ruth confirmed with Dave that the £200 deposit can be used towards the Golf Day this year. Dave is happy to run the event again this year and will confirm a date in due course once fixtures have been released.

4. Upcoming Events

Cake Sale (19/03/20) – Miss Dempsey

It's the turn of Miss Dempsey's class to bring in cakes for the next cake sale which will be held for Reception & KS1 (Years 1 & 2) children.

KS1 Film Night (27/03/20) - School

The film will be communicated in the Newsletter in due course.

KS2 Film Night (24/04/20) - School

The film will be communicated in the Newsletter in due course.

5. Finance Update

The following information was provided by Louise Comley:

Main Account = £11792.39
School Council = £810.29
Ball Account = £0.10 (This is being kept open for the Casino end of year event)

6. Funding Requests / Wish Lists

Improvement of outside area continues to be the main funding request with quotes for work to renovate the wild area into a natural area that will include wooden tepees.

7. AOB

easyfundraising

Ruth confirmed that a cheque for **£46.93** was received today from easyfundraising. Thank you to everyone who continues to use this as it all adds up and makes a difference. It is free to join with all major retailers included and is the easiest way to raise funds for school when doing your online shopping at no extra cost: <https://www.easyfundraising.org.uk/causes/friendsofdavenham/>

Amazon Smile

Kathryn raised a query on Amazon and how this is no longer included in the list of retailers in easyfundraising. Ruth confirmed that FODS had been registered and will double check progress and communicate out.

ACTION (Ruth): Communicate Amazon Smile once registration complete.

8. Date of Next Meeting

Next Meeting: 7pm, Monday 27th April 2020 at Oddfellow Arms.