



'...encourage one another and build each other up...'

1 Thessalonians 5:11.

Working Together, Playing Together, Serving God and Serving Others

MINUTES OF A MEETING OF THE PARENT COUNCIL AGM OF DAVENHAM CHURCH OF ENGLAND PRIMARY SCHOOL HELD ON Tuesday 12th November 7.30pm

1. **APOLOGIES:** Kerry Parry, Emma Langford, Emma Pozniak, Emilie Mercer, Karla Kingston

2. **Attendees:**

Joanne Hyslop, Becci Kettle, Michelle Speers, Vikki Hind, Vic Jolley, Kayleigh Phillips

3. MINUTES OF THE LAST MEETING

That the minutes of the meeting held in September be confirmed as a correct record.

4. MINUTES and ACTIONS FROM THIS MEETING

| Agenda No. | Action | Responsibility |
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| <p>Lunches – insufficient time to eat.</p> <p>Some pupils are reporting that they do not have long enough to eat lunch.</p> | <p>JH showed Parent Reps the lunchtime schedule. It is always a different year group last into the hall.</p> <p>JH had asked MDAs what time last group tend to come in. This is around 12.40pm – which gives 20 mins for the last group. These children are always told at 12.50pm that they have ten mins before the whistle is blown.</p> <p>It was agreed that 20 mins is sufficient time to eat.</p> | <p>JH to monitor</p> |

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| Christmas cards. Complaints around lack of choice for pupils | JH reminded Parent Reps that 2 years ago we sent cards home so that pupils had complete ownership. JH had asked for feedback, but parents said they preferred them being created in school. This way also raised more funds for school. Should parents wish to complete at home next year they should notify teacher. | FODS / JH / class teachers next year |
| Positive feedback for PE / sports events | Lots of sports events which pupils and parents / carers appreciate | |
| Year 2 homework – no print outs | KP confirmed that all children receive a printout. This may be being left in lockers | Parents should contact class teachers directly or check with pupil when they come out at the end of the day. |
| Year 3 swimming – short notice | JH apologised for this and agreed that it was very short notice. | JH - Ensure next year more notice is given |
| Some Ks2 homework not being marked and reading diaries no comments. | JH will remind teachers that this should be marked and ask teachers to check reading diaries weekly. | JH |
| Why is LKS2 CJU and FS on Monday Monday is a difficult day for parents / carers to get off work | JH explained this was because these teachers have PPA on a Friday. JH said she did not feel the day should now be changed but will try to avoid Mondays next year. | JH to note days next year |

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| Year 6 play – why has the timing for this changed? | JH explained we were trying a later time this year for the play and would review for future. | Review after play. |
| <u>Constructive and new ideas</u> 1) Calendar | All dates that can be pre-planned are given out at beginning of year. Other events are more ad-hoc (such as theme days) Most teachers put reminders on GC and Parent Reps agreed that this was helpful. | |
| AOB | | |
| Hygge Club Payments | Parents should contact school if they are experiencing difficulties | |
| Year 6 Maths Booster | Please contact Y6 class teachers for more information | |
| Year 6 ‘detentions’ | We do not use this term in school. Please contact class teachers directly with any issues around behaviour management. | |
| Uniform | JH asked parent reps to gather opinions around school uniform – quality / pricing etc. | |