

FODS Meeting: Minutes  
Monday 27th April 2020, 7pm via Zoom\*

Present: Abby Bull, Kathryn Cann, Louise Comley, Joanne Hyslop, Anne-Marie Marshall, Danielle Still, Ruth Wood.

Apologies: Sonali Bolar.

\*Note: The FODS constitution requires a meeting to be held each term as a minimum. In order to comply with this requirement whilst adhering to the lockdown measures introduced by the government to restrict the spread of COVID-19, the meeting was held via teleconference using Zoom. On this occasion only, invitations were limited to those members who have regularly attended recent meetings to ensure the meeting remained manageable.

Danielle (Chairperson) opened the Meeting.

**1. Welcome**

Danielle welcomed and thanked those present.

**2. Review of Recent Events**

The following scheduled events have been cancelled due to school closure as part of the aforementioned lockdown measures in place.

Cake Sale (19/03/20) – Miss Dempsey  
KS1 Film Night (27/03/20) - School  
KS2 Film Night (24/04/20) - School  
VE Day Celebration (01/05/20) – FODS (see below for further details)  
KS1 Film Night (01/05/20) - School  
KS2 Cake Sale (07/05/20) - Mrs Thomas  
Pottery Workshop (17/05/20) - Sonali Bolar (see below for further details)  
Fashion and Fizz (05/06/20) - Sarah Potts (see below for further details)  
Casino Night (20/06/20) - Anne-Marie Marshall (see below for further details)

**3. Review of Previous Minutes**

VE Day (01/05/20) - Ruth Wood / Danielle Still / Joanne Hyslop / Abby Bull

In commemoration of the 75th anniversary of VE Day, an after school community / fundraising event was planned with live music, dance demonstrations, children performances, refreshments, bar and raffle. This event has now been cancelled as a result of school closure.

No costs have been incurred however there are 6 raffle prizes already sourced with varying expiration dates. These will be re-used for other events or a one-off raffle held with otherwise once school re-opens.

Pottery Workshop (17/05/20) – Sonali Bolar

The pottery workshop to create a bowl or planter has now been postponed due to school closure. All ticket money has either been returned (for cash payments) or destroyed (for cheque payments). No costs have been incurred and the event will be rearranged for the 2020/2021 academic year.

Fashion & Fizz (05/06/20) - Sarah Potts

The Fashion & Fizz show organised for Friday 5th June has been cancelled. No costs have been incurred to date. SOS have been in touch with a provisional date of Friday 16th October booked. Thank you to Sarah for agreeing to coordinate the next event.

Casino Night (20/06/20) - Anne-Marie Marshall / Louise Comley

Vale Abbey Hall had been booked to hold our inaugural casino night with tables, croupiers and props provided by partycasinos.co.uk. This event has now been postponed due to the uncertainty with the current lockdown measures and lead time required to sell tickets. The event will be re-organised however for now, refunds are being progressed with Vale Royal Abbey (£250) and partycasinos.co.uk (£102).

Year 6 Leavers Book (Ruth Wood)

The majority of the yearbook has now been completed with just a few remaining photos to be provided by Year 6 parents / carers. Once received, Vicky Sutton will proof-read the yearbook before being sent for printing. Further details on ordering will be sent to parents in June.

#### **4. Upcoming Events**

The following scheduled events have now been cancelled:

Cake Sale (11/06/20) - Mrs Argent

Cake Sale (25/06/20) – Mr Beesley

Cake Sale (09/07/20) – Reception

End of Year Discos (19/06/20) - Cath Salt

Wincham Community Centre (£67) and DJ (£50) had been booked for the children's discos. The fees are non-refundable however the centre have agreed to hold the booking until the end of October. Potentially it could be re-used for the Year 6 Leavers Disco. A decision on how best to use this will be determined once school is open and any restrictions understood.

Year 6 Leavers Disco (15/07/20) - FODS

Moulton Royal Legion (£60) is currently booked for the Year 6 Leavers Disco with a DJ booked (no deposit required). A refund will be progressed should social restrictions remain in place.

#### **5. Finance Update**

The following information was provided by Louise Comley:

Main Account	= £2623.54
School Council	= £965.48
Ball Account	= £0.10

#### **6. Funding Requests / Wish Lists**

Improvement of outside area continues to be the main funding request with quotes for work to renovate the wild area into a natural area that will include wooden tepees as part of a wellness area.

## 7. AOB

### FODS Container (Kathryn)

Kathryn advised that the stock within the container will need to be checked for expiry dates given the current school closure. Jo confirmed that all stock had been accounted for in the small kitchen and reused as previously agreed.

**ACTION (Jo):** Check stock within the FODS container.

### Amazon Smile (Ruth)

FODS has now been registered on Amazon Smile. Shop at [smile.amazon.co.uk](https://smile.amazon.co.uk) with the same products, same prices, same services as the Amazon you know. Amazon will then donate 0.5% of the price of your eligible purchases to FODS. Easyfundraising remains in place for all other main retailers. Ruth also confirmed that STIKINS leaflets for Reception 2020/2021 parents are ready for distribution.

### **ACTIONS (Ruth):**

- Send Amazon Smile details to Jo for website and newsletter.
- Communicate Amazon Smile, easyfundraising and STIKINS reminders on Facebook.
- Drop off STIKINS leaflets with school for inclusion in Reception packs.

### FODS Committee

Consideration was given to the current committee members who want to move on and look into recruitment / shadowing opportunities to ensure committee continues. Formalities to be confirmed at the AGM but noted the following:

- Chair: Danielle Still to step down; Anne-Marie Marshall to step up.
- Vice Chair: Anne-Marie Marshall to step down; position to be filled.
- Treasurer: Louise Comley to continue in role.
- Secretary: Ruth Wood to continue in role for one more year only.
- Refreshments: Kathryn Cann to step down; Sophie Killey and Nikki Thomas to step up.

Special thanks were given to Kathryn Cann for her fantastic 20 years support given to school – an end of an era!

## 8. Date of Next Meeting

Next Meeting: 7pm, Monday 5th October 2020 at Oddfellow Arms.

AGM Meeting: 1:30pm, Monday 21st September 2020 at School.