

“Working Together, Playing Together, Serving God and Serving Others” “…encourage one another and build one another up…” 1 Thessalonians 5:11.

**MINUTES OF A MEETING OF THE PARENT COUNCIL**

**OF**

**DAVENHAM CHURCH OF ENGLAND PRIMARY SCHOOL**

**Tuesday 25th April 2023**

**1. APOLOGIES:**

Karen Entwistle, Emma Langford, Emilie Mercer, Pippa Caldwell

# 2. ATTENDEES

Mrs Hyslop, Kerry Parry (Chair), Vikki Hind, Victoria Jolley, Becci Kettle, Naiomi Smith, Michelle Speers and Francesca Ogden

# 3. MINUTES OF THE LAST MEETING

Last meeting held on Tuesday 14th March 2023 confirmed as a correct record.

# 4. MINUTES OF THIS MEETING

|  |  |  |
| --- | --- | --- |
| **Agenda No.** | **Action** | **Responsibility** |
| 1. Family Service/Come and Join Us | Looking at different options.  Survey to gain parents’ views and suggestions will be carried out during the Summer Term. | JH  Parent Council |
| 2. Parking | Concerns have been raised over parents dropping off their children before 8.30am and parking outside gates/obstructing access. Reminder to be sent out and situation to be monitored. | JH |
| 1. Consistency of Communication across Classes | Where children from the same year group are in different classes, letters about school trips will be sent out at the same time. | JH |
| 1. Twitter | Please see individual teachers for updates regarding any issues. | Class Teachers |
| 1. Rucksacks | School will contact Buccaneer regarding issues with fastening devices on bookbags. | JH |
| 1. Fundraising Team | FODS questionnaire to be sent out. | FODS |
| 1. School Photographs | School will ask Academy if it would be possible to include the name of the class on their class photograph. | JH |
| 1. Water Bottles | Children will be reminded to drink regularly throughout the day. | JH |
| 1. Access to Toilet | All children have access to the toilets throughout the day but reminders will also be given as children go out at breaktimes. | JH |
| 1. Competitive Sports | Mrs Oakes will clarify how teams and individuals are chosen to compete in events. | Mrs Oakes |
| 1. Year Six School Play | The parents of the Y6 children would like to say a huge thank you to all of the staff for an incredible performance of “Shrek”. Such a wonderful experience for the children to be able to perform in the village theatre. | JH/Staff |
| 1. Spending Money for London   Meals | £30 has been the spending limit set for the London trip since it began many years ago and this has always been sufficient.  Parents are able to send extra snacks if they wish. | JH |
| 1. AOB | Pop up pool will be returning during the Summer Term.  School clubs - more information to be included in the club list e.g. start/finish times of a particular club etc. | JH |

1. **REVIEW OF ACTIONS FROM ANY PREVIOUS MEETINGS**

All feedback from Sports Day has been collated and fed back to school. We would like to thank parents and carers for all of their feedback and suggestions.

1. **ACTIONS FROM THIS MEETING**

Parent Reps to seek feedback from Parents and Carers regarding the following:

* Parents Evening Meetings
* Come and Join Us / Family Services

# NEXT MEETING

Tuesday 13th June @ 7.30pm