

FODS Meeting: Minutes
Monday 14th June 2021, 7pm via Zoom*

Present: Sharon Baker, Louise Comley, Joanne Hyslop, Anne-Marie Marshall, Beth Newby, Joanna Williams, Ruth Wood

Apologies: Fran Ogden

*Note: The FODS constitution requires a meeting to be held each term as a minimum. In order to comply with this requirement whilst adhering to the lockdown measures introduced by the government to restrict the spread of COVID-19, the meeting was held via teleconference using Zoom. Notice of the meeting and invitation to attend was communicated in the school newsletter and on the FODS Facebook group.

Anne-Marie (Chair) opened the Meeting.

1. Welcome

A warm welcome was given to everyone in attendance.

2. Review of Recent Events

None.

3. Review of Previous Minutes

Happy's Circus (Joanna Williams)

Happy's Circus advised original September 2022 date is not recommended due to close proximity to event already booked with Hartford school. They are mindful of oversaturation in the areas and the ability to sell all tickets. Joanna confirmed and agreed a revised date with the committee of Wednesday 27th September 2023. The format of the circus will remain a single 2 hour show as per the event held in 2019. A booking fee of £234 has been paid to secure the date. Planning activity to commence nearer the time.

Casino Night (Anne-Marie Marshall)

Anne-Marie confirmed that Vale Royal Abbey and the casino company have now been booked for Saturday 25th June 2022. The deposit has been retained for the casino company and a cheque will be drawn. There has been no increase in venue costs. Tickets will be £50 per person with a capacity of 150 on the night.

ACTION (Anne-Marie): Plan of action to be pulled together commencing Autumn 2021 publicity tie-in with new James Bond film.

Secretary Role

A request for interested volunteers to fulfil the Secretary role was sent out in the Newsletter for a couple of weeks running. The role is one of 4 roles that are required to be fulfilled (as per FODS constitution) without which it would not be possible for FODS to continue. One parent (Sharon Baker) kindly expressed an interest and details of the role and activities were shared with an invite extended to this meeting for further information. Confirmed the format of the meetings over the year; all agreed the meetings should be scheduled half termly with additional sub-committee meetings held as and when required for specific events. Jo suggested that the meetings could fall on the second Monday of each half term; this would help from a school perspective as the Parent Council meetings are held on the second Tuesday of each half term. All agreed that this would be helpful.

ACTION (Jo): To advise dates for 2021/2022 in Newsletter.

Davenham Royal British Legion Launch Event (Ruth Wood)

FODS have been invited to a launch event at Davenham Royal British Legion on Saturday 26 June 2021. Ruth confirmed with Dan that Jo Hyslop and Anne-Marie Marshall will attend (subject to commitments nearer the time). Dan to contact Jo and Anne-Marie nearer the time but anticipate that the date may change due to current COVID restrictions.

4. Upcoming Events

Year 6 Leavers Party

The Year 6 Leavers party has been confirmed by Elizabeth Blower for Thursday 15 July (7-9pm) at Winnington Park Rugby Club. Thank you to Wendy Baynes for securing the venue. Previous entertainer details have been shared and booked for the night. Food provided will be from Dominos Pizza. Ruth has passed on all Year 6 props (contained within 2 plastic boxes) which will be returned to the FODS container after the event.

The ticket price (anticipated up to £5 per child) will cover the majority of the costs on the night with FODS providing a donation of up to a maximum of £250 to support any additional expenditure following submission of receipts. The £250 was agreed by all committee members as a reasonable donation.

Summer FunFest

Activities have now been confirmed for the Summer FunFest to be held on Thursday 1st July (Years 3-6 inclusive) and Friday 2nd July (Receptions, Years 1 & 2). The event will be £5 per child and held from 3:15pm – 5pm to coincide with the end of the school day. The activities have all been organised around whole class bubbles; instructions will be provided for teachers to help run them. 11 sets required (i.e. one per class). Louise and Joanna discussed potential on the day prizes; it is anticipated that it will likely be one overall prize but the finer details to be agreed. Thanks were given to Winnington Garden Centre who have kindly provided some compost and seeds as well as thanks to Sports Direct and Roberts Bakery for their respective donations. A lot of hard work has gone into planning the event; a big thank you to Joanna and Louise for organising it.

3000 raffle tickets were purchased by Ruth. Two books per family have now been sent out via book bags with the draw to take place in school on Friday 2nd July. Additional books are available from the office. 13 raffle prizes have been secured with the star prize of £100 cash. Thank you to Victoria Davies for her kind donation of games and books which have been made into prize bundles.

ACTION (Joanna): Send documents to Jo for printing at school.

ACTION (Jo): Re-publicise event and raffle in newsletter; check with teachers re. collected monies.

ACTION (Sharon / Beth / Anne-Marie): Publicise event on Facebook year groups.

ACTION (Sharon / Joanna): Request Kerplunk friendly balls off local Facebook groups / Mrs Oakes.

ACTION (Ruth): Drop off raffle prizes with Jo.

ACTION (Louise): Arrange £100 cash prize (from monies received) and witness raffle on the day.

5. Finance Update

Louise confirmed the accounts as follows:

Main Account: £2037.75

Ball Account: £0.10

School Council: £15.48

The change in funds includes booking fee for Happy's Circus (£234) and funds raised via AmazonSmile (£22.30).

Louise has submitted the Charities Commission Annual Report today. Contact information has now been updated by Ruth to change the main contact to Louise as Treasurer for future updates.

6. Funding Requests / Wish Lists

Funding requests are to focus on providing lockers for the remaining Reception year groups; plastic options which would be more suited for outdoors under the canopy to be investigated. Jo reiterated how the lockers have been fantastic and made a huge difference. A recent questionnaire completed by the children highlighted how much they love them whilst a Fire risk assessment completed over half term noted how they contribute to making a safer environment for the children. They have made a real difference. Next year, the focus will return to outdoor enhancements (e.g. forest school area) as play equipment remains the top of the children's wish list whilst also supporting their health, wellbeing and mindfulness.

7. AOB

None.

8. Date of Next Meeting

AGM Meeting: 1:30pm, Monday 13 September 2021 @ School

Half Termly Meetings (Second Tuesday of every half term): 7pm - Location TBC

Monday 8 November 2021

Monday 10 January 2022

Monday 7 March 2022

Monday 25 April 2022

Monday 13 June 2022