 

“**Working Together, Playing Together, Serving God and Serving Others”**

***“…encourage one another and build one another up…”***

**1 Thessalonians 5:11.**

**MINUTES OF A MEETING OF THE PARENT COUNCIL OF DAVENHAM CHURCH OF ENGLAND PRIMARY SCHOOL HELD ON APRIL 27th 2021**

1. **APOLOGIES:** Rachel Cohen, Louise Whitehead, Karen Entwistle, Nicola Rice, Sarah Morley and Sarah Whitby
2. **ATTENDEES:**

Mrs Hyslop, Miss Sutton, Kerry Parry (Chair), Rebecca Lewis, Michelle Speers, Sadie Hopley, Andrew Moseley, Emilie Mercer and Francesca Ogden

1. **MINUTES OF THE LAST MEETING -** minutes of meeting held on 2nd March 2021 confirmed as a correct record.
2. **MINUTES OF THIS MEETING** - ongoing items are noted in red, green items are now closed and red items are transferred to ongoing actions from previous meetings.

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| **Agenda No.** | **Action** | **Responsibility** |
| **1. Congratulations** | **Congratulations to Miss Sutton – wonderful baby news!** | **All Parent Reps** |
| **2. Sports Equipment at Playtime** | **When the children returned to school in March, the sports equipment was constantly being broken so it was withdrawn.** **Classes will begin to put equipment out again and the situation will be monitored.** | **JH** |
| **3. Sports Equipment at Playtime** | **Children have been using the field since Easter.****There is currently no football as there is not enough space to cordon off a dedicated football area.** | **JH** |
| **4. Times Tables Rock Stars**  | **Subscription for Times Tables Rock Stars has been renewed.** | **JH** |
| 1. **Year Six Leavers’ Party**
 | **Year Six Leavers’ Party needs to be organised by Year Six parents.** | **Year Six Parents** |
| 1. **School Menu**
 | **School guided by choices Edsential offer.** **The menu will be discussed at the School Council.** | **JH** |
| 1. **Girls’ Toilets**
 | **Sanitary bins in girls’ toilets.** | **JH** |
| 1. **Rucksacks**
 | **Mrs Hyslop will send letter to parents to explain.**  | **JH** |
| 1. **Huge Thanks – Year Six Play**
 | **Huge thank you to Miss Sutton, Mrs Clewes and Miss Rigby for organising the Year Six Play.** | **Year Six Parents** |
| 1. **Maths Booster**
 | **Great job to Year Six for organising the Maths Booster groups.** | **Year Six Parents** |
| 1. **Water Bottles**
 | **Infants have water bottles in their classrooms and the Juniors keep their bottles in the lockers. All children able to access their drinks throughout the day.** | **JH** |
| 1. **Parents Evening Feedback**
 | **Very positive feedback about system for Parents’ evening.** | **JH** |
| 1. **Sports Day**
 | **School is awaiting official guidance. As soon as the current guidance changes, a decision will be made.** | **JH** |

1. **REVIEW OF ACTIONS FROM ANY PREVIOUS MEETINGS (everything in red)**

The Parent Council reviewed the following ongoing actions from the previous meetings:

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| **Action** | **Responsibility** |
| **Most ongoing items from the Parent Council meeting held on 2nd March 2021 have been actioned and reviewed. Some are left open due to the current COVID situation.****French and Music lessons are still taking place online.****Afterschool Club - the priority is still to minimise the number of people coming into school so, at this time, there is no timescale for when before and afterschool clubs will resume.** ***All of the above will continue to be reviewed in line with COVID guidelines and the school risk assessment*.** | **JH****JH** |

1. **ANY OTHER BUSINESS**:

***Sarah Whitby is standing down from the Parent Council due to work commitments. We would like to thank Sarah for all that she has done in her role as a Parent Rep.***

***For those parents who would normally contact Sarah Whitby to raise any points for the Parent Council meetings, please email any of the other Parent Reps – all email addresses can be found on the school website.***

1. **NEXT MEETING**

The next meeting is scheduled for Tuesday 15th June 2021 at 7.30pm (***final meeting for 2020/2021 academic year***).

1. **MEETINGS SCHEDULED FOR 2021/2022 ACADEMIC YEAR**

14 September 2021

9 November 2021

11 January 2022

8 March 2022

26 April 2022

14 June 2022